

Montreal, September 28th, 2012

Dear colleagues, collaborators and users,

As you are well aware, obtaining funding for scientific research is getting more and more competitive every year. In an effort to continue providing you with state-of-the-art technologies and services, we also have to document the impact of our support activities on the Canadian scientific community.

Please find attached a copy of Génome Québec's Policy on Access to Technology Platforms. At the request of Genome Canada, we have added paragraph 2.2 to the Policy:

"Génome Québec will ask periodically all its clients to acknowledge, in scientific publications and any oral or written communications, the contribution of Génome Québec, the Centre, Genome Canada and individuals who have contributed to the performance of the work."

In respect of this new paragraph in the policy, any collaborative work or service performed within Genome Québec/Genome Canada-funded technology platform must be acknowledged and communicated to the Innovation Centre.

These acknowledgements may take the form of co-authorship on papers for platform managers or technicians in which their affiliation would be clearly identified. Otherwise, the contribution of platform personnel and the Innovation Centre may be simply included in the acknowledgement section of peer-reviewed publications. In the case of oral communications (ex. PowerPoint presentations), the use of the name Génome Québec and/or its logo is sufficient.

Please find below an example of an acknowledgement for a peer-reviewed publication:

"The authors wish to acknowledge John Smith of the genotyping platform of the McGill University and Génome Québec Innovation Centre for his technical assistance."

An official reprint of each publication should then be forwarded to the Innovation Centre.

Thank you very much for your continued collaboration and support.

Sincerely,



Vice-président, Centres technologiques

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GÉNOME QUÉBEC

and

MCGILL UNIVERSITY AND GÉNOME QUÉBEC INNOVATION CENTRE (the “Centre”)

POLICY ON ACCESS TO TECHNOLOGY PLATFORMS

OBJECTIVES:

The mission of Génome Québec is to develop and implement a strategy to promote research in genomics and proteomics in Canada. Consequently, Génome Québec is committed, through the Centre, to provide the members of the Canadian scientific community access to its technological platforms. However, this commitment by Génome Québec must be efficient in relation to Génome Québec’s other objectives, so as to allow the smooth running of the research projects funded by Génome Québec, facilitate administration of the technological platforms and offer the Centre’s clientele competitive services and prices. The aim of this policy is to set out the principles governing access to the technological platforms located on the Centre’s premises.

1. ALLOCATION OF TIME AND RESOURCES

- 1.1. The Centre will make available to the research projects funded by Génome Québec the resources and equipment necessary for their performance, in priority over any other research project not funded by Génome Québec or any service contract. Moreover, the Centre will encourage team members of research projects funded by Génome Québec to maximize the use of the resources and equipment of the technology platforms.
- 1.2. The access time to the technology platforms not used by the research projects funded by Génome Québec will be made available to other clients. First, the Centre will offer services (sequencing, genotyping, etc.) to its clients, which will be performed by the Centre’s personnel. The Centre may also establish collaborative agreements with its clients to give them access to the technology platforms and make members of the Centre’s personnel available. Moreover, access will be given to the platforms on a “first come, first served” basis and in consideration of the priority needs of the research projects funded by Génome Québec.
- 1.3. Génome Québec will make every effort to provide its services within a reasonable lead time. This lead time will take into account the nature of the services requested and the type of technology used. This lead time will be communicated promptly to the client at the time of the request for service.

2. PRICES AND ACKNOWLEDGMENT

- 2.1. The Centre will offer all its clients reasonable and competitive prices. However, the projects funded by Génome Québec, institutions and Canadian university laboratories will

be offered an “academic” price. The prices offered to commercial clients will take into account the prices charged for similar services offered by other laboratories in Canada. The list of academic prices for the services offered by the Centre will be available on the Centre’s website.

2.2. Génome Québec will ask periodically all its clients to acknowledge, in scientific publications and any oral or written communications, the contribution of Génome Québec, the Centre, Genome Canada and individuals who have contributed to the performance of the work.

3. **REQUESTS FOR SERVICE AND SERVICE CONTRACTS**

3.1. The Centre will produce written service contracts with all of its clients when the services requested are considerable, in view of their nature and the lead time necessary to perform the work.

3.2. The contract will contain sections pertaining to the description of the services to be rendered and the lead time. Sections of the contract will also address the procedures to follow for performance of services, delivery of services, accounting to the client, cancellation/termination of the contract, intellectual property, confidentiality of the information submitted, indemnification and absence of liability of the Centre, and the usual provisions regarding the language of the contract and its interpretation under the laws applicable in Quebec.

4. **ETHICAL QUESTIONS**

4.1. When the services requested by the Centre’s clients directly concern human subjects or human biological material, these clients shall attach to their request for services a certificate of approval by a competent ethics committee regarding all the ethical questions related to the activities or the research project covered by the request for services. However, such a certificate is not required when the required services necessitate use by the Centre of anonymous human biological material obtained from recognized public repositories.